

Government of Jammu and Kashmir
Home Department
Civil Secretariat J&K.

Subject: Standard Operating Procedure (SOPs) to be followed for sanctioning ex-gratia relief in respect of Defence/ Central Armed Police Forces personnel by the Home Department.

Government Order No: 510-Home of 2024
Dated: 14-11-2024

Government from time to time has issued different orders regarding sanctioning of ex-gratia in favour of Defence/Para-Military personnel vide Government Order No. 723-GR(GAD) of 1990 dated 10.07.1990, Government Order No. 1460-GAD of 2018 dated 25.09.2018, Government Order No. 823-JK(GAD) of 2022 dated 12.07.2022 and Government Order No. 485-JK(GAD) of 2023 dated 20.04.2023, who attain martyrdom or disability while fighting with anti-national elements or due to violence/civil commotion. It was felt that there is a need to streamline the procedure of sanctioning ex-gratia in respect of security forces to bring a clarity about entitlement under different categories and to settle such cases on priority. Hence, in future, the following procedure shall be adopted for sanctioning of ex-gratia in respect of Defence/Para-Military personnel attaining martyrdom/disability during anti-terror operations or due to any other kind of violence/civil commotion:-

1. Amount of ex-gratia to be sanctioned in favour of Defence and Central Armed Police Forces personnel attaining martyrdom or disability due to violence/militancy or civil commotion:-

Death in the UT of J&K	Rs. 5.00 Lakhs (Non-Domicile) Rs. 25.00 Lakhs (Domicile of J&K)
Death outside UT of J&K (only for Domicile of J&K)	Rs. 25.00 Lakhs
Permanent Disability (In UT of J&K)	Rs. 0.75 Lakhs
Partial Disability (In UT of J&K)	Rs.0.10 Lakhs

Amr

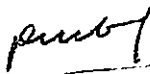
2. In respect of defence personnel, all cases of ex-gratia shall be forwarded by the Northern Command, Headquarters to the Home Department through proper channel as per SOPs issued by the Northern Command vide No. 23209/ECC/P/A1 dated 31.10.1997. Ex-gratia shall be sanctioned by the department to the Northern Command, Headquarters for further disbursement to the beneficiaries/NoKs.

3. In case of Central Armed Police Forces personnel, all cases of ex-gratia shall be forwarded by the Commandant of the Unit formation directly to the Home Department. Ex-gratia shall be sanctioned by the department in favour of concerned Commandant of the unit for further disbursement to the beneficiaries/NoKs.

4. Under Secretary, Home Department dealing with the Relief Section shall be the Nodal officer for receiving, processing and liasoning the issues related to the ex-gratia cases with the Northern Command, Headquarters and Para-Military Forces. A monitoring report shall be prepared regarding sanctioned/under process cases in the department on monthly basis. At the end of the financial year, a yearly statement shall be submitted by the nodal officer for perusal of the authorities regarding cases sanctioned in the year.

5. Further, forwarding agencies shall enclose following documents with ex-gratia cases to the Home department for sanctioning:-

- i. **Recommendation of the Commanding Officer.**
- ii. **First Information Report.**
- iii. **Death/Disability Certificate.**
- iv. **Incident Report of Unit.**
- v. **Medical Certificate of cause of death.**
- vi. **Incident Report signed by the District SSP/SP.**
- vii. **Battle causality certificate.**
- viii. **Official Bank Account details of the Commandant of the Unit.**
- ix. **No duplicacy certificate.**
- x. **Certificate of correctness.**
- xi. **First-time claim certificate.**
- xii. **PRC/Domicile Certificate in case the martyr is a resident of J&K.**



Further, it shall be ensured by the Nodal officer that all cases are processed immediately after receipt and sanctioned in a time bound manner. Any deficiency detected in the cases shall be forwarded to the concerned quarters immediately, so that timely response is received.

By order of the Government of Jammu and Kashmir.

Sd/-
(Chandraker Bharti) IAS
Principal Secretary to the Government,
Home Department.

No:HOME-RLF/6/2024-10-HOME(CC-7390701)

Dated: 14.11.2024

Copy to the:-

1. Army Headquarters, New Delhi.
2. Air Force Headquarters, New Delhi.
3. Naval Headquarters, New Delhi.
4. Director General of Police, J&K.
5. Director General, Central Reserve Police Force (CRPF).
6. Director General, Border Security Force (BSF).
7. Director General, Indo-Tibetan Border Police (ITBP).
8. Director General, Central Industrial Security Force (CISF).
9. Director General, Assam Rifles (AR).
10. Director General, Sashastra Seema Bal (SSB).
11. Northern Command Headquarters, C/o 56 APO.
12. Director, Archives, Archaeology and Museums, J&K.
13. FA/CAO, Home Department.
14. Pvt. Secretary to the Principal Secretary to the Government, Home Department.
15. I/C Website, Home Department.
16. Govt. Order file/Stock file.

Copy also to the :

1. Joint Secretary (JKL), Ministry of Home Affairs, Government of India.



(Parveen Kumar) JKAS
Additional Secretary to the Government