

## CHAPTER-5

### **The names, designations and other particulars of the Public Information Officers & 1<sup>st</sup> Appellate Authority.**

Any citizen can seek information pertaining to Home Department in terms of the relevant provisions of J&K Right to Information Act-2009 and Rules notified there under vide SRO 199 of 2010 dated 29.04.2010.

THE PUBLIC INFORMATION OFFICER (PIO) & 1<sup>ST</sup> APPELLATE AUTHORITY OF HOME DEPARTMENT IS AS UNDER: -

<b>First Appellate Authority</b>		
S.No.	Name of the Officer	Subject
1.	Mr. Muzaffar Ahmad Wani, Special Secretary 0194-2506262, 9419436252 <a href="mailto:19ahmadmuzaffar@gmail.com">19ahmadmuzaffar@gmail.com</a>	1. Detention/Deportation.
2.	Mr. Zubair Ahmad, KAS Special Secretary 0191-2543261, 0194-2506236, 9419000988 <a href="mailto:Email.Findzubair@gmail.com">Email.Findzubair@gmail.com</a>	1. Police (Gazetted / Non-Gazetted) 2. Office Administration 3. F&ES (Gazetted/Non-Gazetted) 4. SRO-43 cases 5. Prosecution 6. Home Guards/CD/SDRF 7. Police Housing Corporation 8. Traffic
3.	Mr. Shakeel-ul-Rahman, KAS Special Secretary 9419062092 <a href="mailto:Email.rathersshakeel74@gmail.com">Email.rathersshakeel74@gmail.com</a>	1. Prisons (Gazetted / Non-Gazetted) 2. Arms. 3. ISA. 4. Relief
4.	Mr. Tahir Hussain, Director Finance 0191-2579904, 0194-2506049, 9419709327 <a href="mailto:Email.dfhome2017@gmail.com">Email:dfhome2017@gmail.com</a>	1. Accounts matters, 2. Police Modernization 3. SRE 4. Condemnation cases 5. G.P Fund cases 6. Step up cases 7. MACT 8. Rent, 9. Planning matters.
5.	Mr. Shabir Hussain Keen, KAS Additional Secretary 01912540503, 9419933233 Email. <a href="mailto:skeen@rediffmail.com">skeen@rediffmail.com</a>	1. Sainik Welfare 2. Defence Labour Procurement 3. PSGA 4. General Section 5. Land Acquisition

		6. SHRC/NHRC 7. Coordination with other departments 8. Railways 9. Red Cross 10. Awards 11. Visa/Passport/Nori 12. FSL (Gazetted/Non-Gazetted)
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<b>Public Information Officer</b>		
S.No.	Name of the Officer	Subject
1.	Mr. Mushtaq Ahmed, KAS Deputy Secretary 9419209839 <a href="mailto:Email.muhtaq5162@gmail.com">Email.muhtaq5162@gmail.com</a>	1. SRO-43 2. Internal Security Affairs (ISA) 3. Human Rights (SHRC/NHRC)
2.	Mr. Sanjay K Bhat, KAS	1. General Branch 2. Awards 3. Civil Military Liaison 4. Relief 5. PSGA 6. Account matters 1. Land Acquisition 7. Sainik Welfare 8. Detention/Deportation
3.	Suhail Muzaffar Senior Law Officer	Prosecution
4.	Syed Sarfaraz Rizvi Senior Law Officer 9419088941	OWP
5.	Syed Yasir Farooq, KAS Under Secretary Home Department 9419407520 <a href="mailto:syed.yasir@jk.gov.in">Email: syed.yasir@jk.gov.in</a>	1. Police Gazetted 2. Traffic/Railways 3. Home Guards 4. Police Housing Corporation 5. Arms 6. Office Administration
6.	Ms. Nivedita Munshi Under Secretary 9906081017 <a href="mailto:nivedita.munshi@yahoo.com">nivedita.munshi@yahoo.com</a>	1. Police Non-Gazetted 2. FSL (Gazetted/Non-Gazetted) 3. Defense Labour Procurement 4. Fire & Emergency Services 5. Prisons (Gazetted/ Non- Gazetted) 2. Visa/Passport/NORI

**(EPABX: 0191-2547365-66-67-68-69, 0194-2506000, 2506666)**

The officers of the Home Department are available for public hearing on every working day between 3 to 5 p.m. Any person can approach the officers for redressal of grievances/enquire about the status of pending case, if any, in the Home Department.

#### OFFICE TIMINGS

Morning Hours of the office = 09.30 A.M

Closing Hours of the office = 05.00 P.M